

Stanwell Fields CofE Primary School

Charging and Remissions Policy

Compiled by School Business Manager for the Governing Body

Approved by Governors: Dec 2008 (original policy – reviewed annually)

Revised additions: Governors 3.2.15

Review Date: 01.2.17



School Vision:

To encourage and support thoughtful, happy and responsible children with a lifelong passion for learning, within a Christian community

Introduction

This document is a statement of the aims, principles and strategies used for charging parents at Stanwell Fields CofE Primary School.

Status - Statutory

Purpose

The purpose of the policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum.

The school day is defined as: Those hours when the school is actually in session and not including the break in the middle of the day.

The school aims to value each pupil as an individual and enable them to achieve their full potential through a wide variety of opportunities and experiences. It is the intention to apply this policy equally in order to promote fairness; every effort will be made to ensure that no child is prevented from participating because of financial circumstances.

Relationship to other school policies

The policy complements the school's Equalities Policy, curriculum policy and learning and teaching policy.

The Headteacher will ensure that the following applies:

During the school day:

All activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity. It excludes charges made for teaching an individual pupil or groups of up to four pupils to play a musical instrument. Unless the teaching is an essential part of either the National Curriculum or a public examination syllabus being followed by the pupil(s), we will make a charge.

Voluntary contributions will be sought for activities during the school day which entail additional costs, for example, swimming, special activities involving high cost materials, trips involving traveling to another venue or visitors to school who provide a service.

In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution. If an activity cannot be funded without voluntary contribution, the Headteacher will make this clear to parents at the outset. At the same time it will be made equally clear that the activity will not take place if parents are reluctant to support it.

There is no limit to the level of voluntary contributions which parents or others can make to school activities, nor is there any restriction placed on the use which can be made of such contributions, provided they are used for the purpose specified in the request for them. They could, for example, be used to subsidise pupils from low-income families, or the cost of travel for accompanying teachers.

Breakages and Fines

The Governing Body may ask parents to pay for the cost of replacing a broken window, other school property, and equipment or defaced, damaged or lost books, where this is the result of a pupil's behaviour. Parents will not, however, be taken to court for this money.

This policy was first adopted in 2008 with additions in 2015

Signed.....

Dated

Chair of Governors